

W. S. C. 4.

AGENDA COVER MEMO

DATE: June 9, 2004

TO: Lane County Board of Commissioners

DEPT: Public Works

PRESENTED BY: Dale Wendt, Public Works Support Services Manager

AGENDA ITEM TITLE: In the Matter of Awarding Two-Year Requirements Contracts to Twelve (12) Contractors for the Rental of Heavy Equipment to Supplement County Resources for Ongoing Operations and during Emergencies caused by Floods, Windstorms, and other Disasters, Contract FY03/04 FS-05.

I. MOTION

MOVE TO AWARD TWO-YEAR REQUIREMENTS CONTRACTS TO TWELVE (12) CONTRACTORS FOR THE RENTAL OF HEAVY EQUIPMENT TO SUPPLEMENT COUNTY RESOURCES FOR ONGOING OPERATIONS AND DURING EMERGENCIES CAUSED BY FLOODS, WINDSTORMS, AND OTHER DISASTERS, CONTRACT FY03/04 FS-05

II. ISSUE OR PROBLEM

Shall Lane County approve awarding two-year requirements contracts to twelve (12) contractors for the rental of heavy equipment to supplement County resources for ongoing operations and during emergencies caused by floods, windstorms, and other disasters?

III. DISCUSSION

A. Background

Over the past ten years Lane County has experienced three major windstorms, three major floods, and a major winter storm. Prior to April of 1997, these disasters required the Department of Public Works to solicit quotes for additional equipment, including dump trucks, excavators, loaders, dozers, and graders in order to meet the needs of repairing the road system and serving the citizens of the County.

The Department of Public Works also has occasional needs for additional, or specialized equipment to meet ongoing operational needs in maintaining roads and bridges, and construction activities at Short Mountain. Truck cranes, rollers, dozers, scrapers, and utility locate equipment have been rented from equipment vendors or contractors regularly.

In 1997, the County began soliciting bids for rental of heavy equipment and entered into requirements contracts with all responsive bidders in March of that year. Two-year requirements contracts were awarded effective July 1, 1998, July 1, 2000, and July 1, 2002. Most recent contracts will expire on June 30, 2004.

B. Analysis

Bids were opened on May 11, 2004. Twelve (12) bidders responded to the request for bids. Ten (10) bidders offered equipment for rent with operators provided by the contractor. Three (3) bidders offered equipment for rent without operators (operators to be supplied by Lane County).

Upon approval of the Board it is the intention of the Department to enter into requirements contracts with all responsive bidders.

Sufficient funds are available in the FY04/05 budget to cover emergency road repair work.

C. Alternatives/Options

1. Enter into requirements contracts with all responsive bidders.

When emergencies occur, requiring solicitation of quotes from three contractors is time consuming and disrupts immediate response to the emergency situation.

On larger scale emergency repair jobs the County may exceed the \$50,000 purchase order limit. Large excavators rent for \$110 to \$147 per hour with an operator. The same contractor may have several equipment units on the job - resulting in exceeding the \$50,000 in a 3-4 week period. Having contracts in place for rental equipment would allow the County to meet the emergency repair requirements without conflicting with O.A.R. purchasing rules, and would generally result in lower per hour rental costs.

2. Operate without contracts and require soliciting three quotes each time additional equipment is needed.

D. Recommendation

It is recommended that the Board approve entering into requirement contracts with the twelve (12) responsive bidders for the equipment listed in the bid recap as stipulated by the specifications of FY03/04 FS-05.

E. Timing

Upon approval of the Board, requirements contracts will be executed between the contractors listed and the County Administrator.

IV. IMPLEMENTATION/FOLLOW-UP

None.

V. ATTACHMENTS

Board Order

Bid Recaps

IN THE BOARD OF COUNTY COMMISSIONERS OF LANE COUNTY
STATE OF OREGON

ORDER) IN THE MATTER OF AWARDING TWO-YEAR
) REQUIREMENTS CONTRACTS TO TWELVE
) (12) CONTRACTORS FOR THE RENTAL OF
) HEAVY EQUIPMENT TO SUPPLEMENT
) COUNTY RESOURCES FOR ONGOING OPERA-
) TIONS AND DURING EMERGENCIES CAUSED
) BY FLOODS, WINDSTORMS, AND OTHER
) DISASTERS, CONTRACT FY03/04 FS-05

WHEREAS, at the duly publicized place and time on May 11, 2004, an authorized representative of the Department of Public Works, opened bids on the following:

Equipment Rental Contract
Contract 03/04 FS-05; and

WHEREAS, the Department received bids from twelve (12) contractors willing to rent equipment to Lane County during emergencies or to fill specialized equipment needs; and

WHEREAS, such equipment shall be rented based on availability and at the price offered in the bid; and

WHEREAS, the Director of the Department of Public Works recommends acceptance of all bids received; it is hereby

ORDERED that the bids from all twelve (12) respondents be accepted; and it is further

ORDERED that two-year requirements contracts be awarded to: Delta Sand & Gravel Co., Durbin Construction Co., Gary Burnett Earthmoving Co., Harold Primrose Excavating, Moade Trucking, Bob Mullins Trucking, Oakridge Sand & Gravel Co., Se-Me Sisters Trucking, Inc., XL Excavation, G.A.W., Inc., Hertz Equipment Rental, and United Rentals in accordance with the bid specifications; and it is further

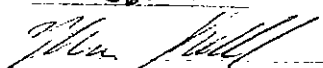
ORDERED that contracts be executed in accordance with this Order and the bid specifications and the County Administrator be authorized to sign the contracts.

DATED this _____ day of June, 2004.

Chair, Lane County Board of Commissioners

APPROVED AS TO FORM

Date 5-26-04 Lane County



County Administrator

